

## **JURISDICTIONAL DETERMINATION AND DELINEATION CHECKLIST:**

This checklist is to assist prospective requesters in submitting complete and proper information. This is NOT a comprehensive list nor are all items mandatory for all projects. However, the list contains general information typically necessary for this office to confirm jurisdictional and/or wetland delineations *as part of the permitting process*. Required items are indicated by an asterisk (\*). To reduce delays in verifying Jurisdictional Determinations and Delineations, it is recommended that the information provided is a complete and true representation of wetlands and other aquatic resources that may be present onsite. It is also recommended that submissions be prepared and submitted by an environmental consultant. Although this is not a requirement, it will significantly expedite the review process.

Following these standards will help to expedite our review. Flexibility of these standards may be determined by the Regulatory Division on a case-by-case basis only. Please note the Corps has the ability to reject delineation work that is incomplete or inaccurate.

### ☐ **\*Completed Request For Corps Jurisdictional Determination (JD) / Delineation AND Legal Right of Entry**

### ☐ **Site Information:**

- ☐ **\*Location Maps:** large-scale and small-scale maps, including streets, intersections, cities and an accurate depiction of the site boundary shown.

**Note: Only contiguous/adjoining parcels can be submitted under one JD request. If there is an area not within the JD request that separates the areas of review (i.e., a road, utility line, etc.), a separate JD request should be submitted each area.**

- ☐ **\*Overlay of site boundary** on aerial photo, USGS topographic map, soil survey, NWI Map, etc.
- ☐ **\*Site's coordinates** should be based on a standard coordinate system, i.e., Geographic (at least to the nearest tenth of a second), State Plane or UTM. Indicate the coordinate system (and zone for UTM), units (English or metric) and the corresponding geodetic datum, either NAD27 or NAD83.
- ☐ **\*Property lines with measurements** illustrating all existing land features, including streams, ditches, trails, etc.
- ☐ **Landscape photos** of representative upland areas and aquatic resources, with the photo locations and directions of photos marked on a depiction.
- ☐ Current land use and plant communities located on and adjacent to the area under review (i.e., agricultural, industrial, residential, cropland, lawn, forested, etc.). If known, a brief history of the previous land use will be helpful.
- ☐ Proposed & existing structures clearly defined as such.
- ☐ Dimensions of proposed structures such as a driveway, house, garage, and other structures which are proposed in wetlands.
- ☐ Sewage/septic system: location, dimensions and type.
- ☐ Drainage ditches and/or berms: location and dimensions.

- ☐ **\*Wetland Determination Data Forms:** Record wetland delineation information for both the upland and wetland side of various points along the boundary. Current version from appropriate Regional Supplement found at:  
<https://www.sac.usace.army.mil/Missions/Regulatory.aspx>

### ☐ **Elements for Depictions of All Sites:**

- ☐ \*Title Block with project name, applicant, county, state, date.
- ☐ \*North arrow
- ☐ \*Solid bold line depicting project area boundary with label. The project area boundary should be accurate and may be represented by survey, tax map, or GPS coordinates with coordinates provided. Please note that a survey is NOT required. Tax maps may only be used if the project area includes the entire parcel(s). Include the Tax Map Parcel Numbers, Property Identification Numbers, etc., the source of the map, and date of preparation (print date).
- ☐ \*Clearly marked boundaries of all wetlands and/or other aquatic resources and other pertinent features that are present (Wetlands, Tributaries, Lakes, Borrow Pits, Ponds, Rivers, Drainage Features, Ditches) and have been flagged in the field. Surveyed or GPS coordinates of the boundaries should be provided. (At a minimum, potentially non-jurisdictional linear features should be included on a supplement sketch/depiction.)
- ☐ \*Labels of wetlands and/or other aquatic resources. Refer to the below tables for the standardized labels that should be used for AJs, PJs and/or Delineation Concurrence.
- ☐ \*Size (acres) and length (linear feet) of each individual wetlands or aquatic resource included on the depiction.
- ☐ \*Wetland Determination Data Form point locations with labels. (At a minimum, this should be included on a supplement sketch/depiction.)

**\*Authorities:** Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research, and Sanctuaries Act, Section 103, 33 USC 1413; Regulatory Program of the U.S. Army Corps of Engineers; Final Rule for 33 CFR Parts 320-332.

**Principal Purpose:** The information that you provide will be used in evaluating your request to determine whether there are any aquatic resources within the project area subject to federal jurisdiction under the regulatory authorities referenced above.

**Routine Uses:** This information may be shared with the Department of Justice and other federal, state, and local government agencies, and the public, and may be made available as part of a public notice as required by federal law. Your name and property location where federal jurisdiction is to be determined will be included in the approved jurisdictional determination (AJD), which will be made available to the public on the District's website and on the Headquarters USACE website.

**Disclosure:** Submission of requested information is voluntary; however, if information is not provided, the request for an jurisdictional determination cannot be evaluated nor can a jurisdictional determination be issued.

**\*Standardized Labels for Depictions of Wetlands and Aquatic Resources**

**Table 1: Labels for PJDs and Delineation Concurrence**

Label	Description
Wetland X (tidal, non-tidal)	All wetlands, including tidal wetlands.
Non-wetlands waters X (tidal, non-tidal)	All non-wetland aquatic resources (ponds, linear features, tributaries, tidal open water.
Upland	Uplands should be labeled
Non-aquatic resource X (Optional) *	Features determined by the Corps to be non-aquatic resources.

**Table 2: Labels for AJDs**

Jurisdictional Feature Label	Description
TNW X	Traditionally Navigable Water, tidal wetland, or and/or OCRM Critical Area Wetland
Jurisdictional Tributary X	Tributary, relatively permanent water, or stream bed
Jurisdictional Wetland X	Meeting 3-parameters per 1987 Delineation Manual
Other Jurisdictional WOUS X	Other Waters of the United States such as ponds, lakes, ditches, impoundments, etc.
Non-jurisdictional Wetland X	Wetland determined by the Corps to be non-jurisdictional
Non-jurisdictional Feature X (Optional)*	Non-jurisdictional ponds, borrow-pits, linear features, ditches, etc.
Upland	Uplands should be labeled when wetlands or other waters, regardless of jurisdictional status, are present. When no wetlands or other waters are present, the “Upland” label is not necessary.

**\*Authorities:** Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research, and Sanctuaries Act, Section 103, 33 USC 1413; Regulatory Program of the U.S. Army Corps of Engineers; Final Rule for 33 CFR Parts 320-332.

**Principal Purpose:** The information that you provide will be used in evaluating your request to determine whether there are any aquatic resources within the project area subject to federal jurisdiction under the regulatory authorities referenced above.

**Routine Uses:** This information may be shared with the Department of Justice and other federal, state, and local government agencies, and the public, and may be made available as part of a public notice as required by federal law. Your name and property location where federal jurisdiction is to be determined will be included in the approved jurisdictional determination (AJD), which will be made available to the public on the District's website and on the Headquarters USACE website.

**Disclosure:** Submission of requested information is voluntary; however, if information is not provided, the request for an jurisdictional determination cannot be evaluated nor can a jurisdictional determination be issued.